Peer-reviewed annual scientific journal

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**REVIEW OF A MANUSCRIPT**

### “LIETUVOS ACHEOLOGIJA”

## Dear Reviewer,

The Editorial Board of the peer-reviewed scientific journal *Lietuvos archeologija*, considering your experience and authority in the field of scientific research and publications, kindly asks you to review a manuscript that has been submitted to the journal. This should be done by filling in the questionnaire below. Peer-review of manuscripts by qualified scientists is essential to ensure the high scientific standard of the journal, and the Editorial Board values your contribution. If you are willing to review the manuscript, we expect your response in four weeks. If you are unable to review the manuscript, please let us know as soon as possible.

## We emphasise that until the manuscript is published, the information it contains is the exclusive intellectual property of the author(s). To ensure anonymity, the review form should be completed by computer. The Editorial Board guarantees your confidentiality and expects that, regardless of your decision, the manuscript will not be discussed elsewhere.

Please do not hesitate to contact us if you have any questions. The review is to be sent to:

The Editorial Board of the peer-reviewed scientific journal “Lietuvos archeologija”

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## **The part to be left for the Editorial Board**

Title of the manuscript \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Date of receipt \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date of return\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of the reviewer \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

E-mail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**The part to be sent to the Author(s)**

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**I. OVERALL EVALUATION:**

1. The manuscript is

* of general importance
* important for \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* highly specialized
* other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2. The topic of the manuscript

* important
* important for \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* not important

3. The formulation of the problem

* clear
* needs extension (see comments)
* not clear (see comments)

4. The presented data

* new
* new interpretation of known data
* publication of material
* extension of known data
* repetition of known data
* of descriptive character
* other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* incorrect (see comments)

5. Interpretation of the results

* sufficient
* insufficient (see comments)
* unfounded generalization

6. Conclusions

* relevant
* need extension/change (see comments)
* irrelevant (see comments)

7. Reference on literature

* relevant
* newest literature is used (yes/no)
* insufficient (see comments)
* irrelevant (see comments)

**II. TECHNICAL VIEWPOINT:**

8. Title

* relevant
* needs alteration (see comments)

9. Summary, abstract

* clear and adequate
* have imperfections (see comments)
* need essential corrections (see comments)

10. Language

* grammatically correct
* needs minor revision
* needs essential revision

11. Formulation and style

* precise
* need minor revision
* need major revision
* contain irrelevant material (see comments)
* incoherent formulation

12. Manuscript extent

* meets the guidelines (adequate to the discussed topic)
* too brief
* too long:

possible to compress without harm to the topic (yes/no)

13. Illustrations, tables

* meet the guidelines
* do not meet the guidelines (see comments)
* Fig./Table \_\_\_\_\_\_\_\_ needs alteration
* Fig./Table \_\_\_\_\_\_\_\_ may be omitted

14. References

* meet the guidelines
* do not meet the guidelines
* incomplete list

# III. COMMENTS:

15. Additional comments

* yes (next page)
* no

**COMMENTS**

# IV. CONCLUSIONS:

16. The manuscript

* can be published (if the reviewers‘ remarks are considered)
* re-review required (by marking this the Reviewer commits oneself to re-review the manuscript)
* cannot be published

**CONFIDENTIAL COMMENTS TO THE EDITOR**